GRADING POLICY

The work you do in Manufacturing Technology can be separated into categories. Each category is worth a certain percentage of your grade. Some categories are more important because more time will be spent working on them. The categories and percentages are as follows:

Projects (400 points)	50%
Incoming Activities	15%
Written Assignments	15%
Man-Tec Notebook	5%
Citizenship	5%
Tests and Quizzes	10%
	_____
	100%

Turn in all assignments by placing them in your assignment folder kept in the front of the classroom. Written work completed during the week is typically turned in on Friday and graded by the following Friday. Grades are only updated once a week on the computer. If you are absent you only have one week to get the papers you need from the Make–Up–Box. If you are going to be gone for more than a week, make arrangements with the office to get your work ahead of time or have it sent to you. Most work is available on the calendar on my website. You can actually print the assignments from there! Use the link for "Past Calendars" to find work for all prior weeks.

Projects are one-half of your grade, and should be completed in class. That means frequent attendance, staying on task, and good work habits are important! There are few chances to stay after school to use the lab. Open lab days are scheduled just prior to project due dates. Please see the web site for the dates. Due dates are flexible since some projects take longer than others. However, your grade could be lowered significantly until you get the work completed. Students should complete 100 points every four weeks to stay on schedule. If you aren't finished, get the points for the tasks you have done so far. Even partial credit will make a big difference in your grade

since projects are 50%. There are 400 project points available for your grade. 300 of those points are the required projects that everyone must complete. You will need to attempt an additional final project from the choices available to get an additional 100 points or more. Since some projects are worth more than others, look at the project point value before beginning your final project, and consider the amount of time you have left. Each week you should complete 25 points so you don't get behind.